



Planning and Budget Council

Minutes – **APPROVED**

February 24, 2025

1:30 – 3:00 PM

Attending: Patty Collis, Mark Ferguson (proxy for Anne Donegan), Maggie Fishman, Angélica Garcia, Benjamin Goldstein, Malena Hernández, Robert Holcomb, Stephanie Jarrett, Linda Jay, Kate Jolley, Sara Jones, Dawn Lukas, Siobhan McGregor-Gordon, Eve Miller, Shannon O'Reilly, Nick Perrone, Whitney Schultz, Molly Senecal, Sandy Sigala, Jeremy Smotherman, Kim Starke, John Stover

Absent: Anne Donegan, Ruben Garcia, Anthony Spinozzi

Guests: Li Collier

1. **Agenda Review and Approval of 02.10.25 Minutes**

The minutes were approved with the following amendments to Agenda Item #2: "...that employees *and students* are nervous that SRJC could experience drastic cuts, similar to those recently experienced at SSU *and Santa Rosa City schools*."

2. **Member Announcements and Questions**

Malena Hernandez announced a series of upcoming events on Dismantling False Narratives featuring Dr. Roam Romagnoli and herself.

3. **SEA Update**

The Student Equity Achievement (SEA) Program was established in 2018 to consolidate student equity and basic skills initiatives. Li Collier provided an overview of the program's key responsibilities, which focus on identifying and reducing disproportionate impacts on students and requires colleges to disaggregate data by student population groups. The SEA Program supports the District's Student Equity Plan's outcomes. Updates were given on student engagement efforts, academic support programs, and tutoring services. During the discussion, questions were raised about assessing the effectiveness of the PALS program, with a conversation about the challenges in determining direct causal relationships. There was also clarification on the continued funding of the SEA program, which remains static.

4. **Faculty Obligation Number (FON)**

[Fall 2025 Advance FON](#)

Kate Jolley provided a presentation on the Faculty Obligation Number (FON). She explained the FON requirements and the 75/25 full-time to part-time faculty ratio. The **[Fall 2024 Compliance Report](#)** indicated that the college exceeded its FON obligation, primarily due to the retirement of the fire waiver since the FON is based on the number of funded credit FTES the District generates. The projected Fall 2025 FON is 252.6. A discussion

followed regarding strategic enrollment management efforts to reach 17,500 FTES, financial planning, and potential future budget impacts. Concerns were raised about long-term funding sustainability and possible future budget adjustments, and she explained that the deficit factor is consistently applied to the state and is usually as a result of the state's property tax estimates and there is not automatic backfill funding. She also provided clarifications on how FON is calculated and what types of faculty assignments are eligible to be counted.

5. **Program and Resource Planning Process (PRPP) Update** – Jeremy Smotherman

Jeremy Smotherman provided updates on PRPP submission dates, with Academic PRPPs due by May 9th and Non-Academic PRPPs by June 27th. Administrative review will take place in July. The importance of clear and detailed PRPP submission was emphasized to ensure effective prioritizations and budgeting. The PRPP Coordinating Committee is working on collecting more data and planning an evaluation for the current PRPP cycle. An email with the deadlines will be sent following the meeting.

6. **Proposed Agenda Items for Next Meeting – March 10**

No new agenda items were proposed.

The meeting was adjourned at 2:13PM p.m.

[PBC Committee Function](#)